



# Serve Washington

Changing Communities. Changing Lives.

## Commission Meeting

December 12, 2019

10:30 a.m. to 3:00 p.m.

### Location:

BECU - TFC Room

12770 Gateway Drive, Tukwila

## AGENDA

*Action items are italicized and underlined*

- |  |                           |
|--|---------------------------|
| <b>I. Welcome &amp; Introductions</b>  | <b>10:30 – 11:00 a.m.</b> |
| - Amy Hoyte, Chair   |                           |
| <b>II. <u>Consent Agenda</u></b>   | <b>11:00 – 11:05 a.m.</b> |
| - Amy Hoyte, Chair   |                           |
| • Approval of May meeting minutes  |                           |
| • Executive Director written report  |                           |
| • Corporation for National and Community Service-Washington State Office written report      |                           |
| <b>III. Update and Q&amp;A on CNCS Transformation and Sustainability Plan</b>                | <b>11:05 - 11:15 a.m.</b> |
| - Amber Martin-Jahn, Executive Director  |                           |
| <b>IV. <u>Nominating Committee Report and Presentation of Slate of Officers for Vote</u></b> | <b>11:15 - 11:30 a.m.</b> |
| - Alan Walker, Committee Representative  |                           |
| <b>V. Governor's Volunteer Service Awards Update</b>   | <b>11:30 - 11:45 a.m.</b> |
| - Amy Ezzo, Committee Chair  |                           |
| <b>VI. Commission Housekeeping Items</b>   | <b>11:45 – Noon</b>       |
| - Amy Hoyte, Chair   |                           |
| a. Request for input on Proposed Changes to Bylaws and Operating Guidelines                  |                           |
| b. Discussion and Adoption of Meeting Schedule for 2020                                      |                           |
| c. Annual Disclosure of Conflict of Interest & Collection of Forms                           |                           |

**VII. Presentation, Discussion and Vote Grant Review Committee Recommendations Noon - 12:45 p.m.  
Working Lunch**

- Robyn Harris, Senior Program Officer
- Grant Review Committee (Commissioners: Amy Hoyte, Jason Marquis, Nima Sarrafan and Community member: Debbie Schuffenhauer)
  - a. Overview of the 2020-21 AmeriCorps State Competitive Grant Review Process and conflict of interest determinations – Robyn Harris
  - b. Presentation by Grant Review Committee on Recommendations – Nima Sarrafan
  - c. Discussion and Vote on FFY 20 AmeriCorps State Competitive GRC Recommendations

**VIII. Presentation, Review and Acceptance of Washington's State Service Plan 12:45 - 2:45 p.m.**

- Amber Martin-Jahn, Executive Director
- Amy Hoyte, Chair
  - Discussion and Review of Strategic Direction and Goals
  - Adoption of State Service Plan
  - Discussion about next steps
  - Activity: Commissioner and staff group activity to break strategies into objectives with milestones for each year and quarterly activity check points

**IX. New Business 2:45 – 3:00 p.m.**

- Board recognition

**X. Adjourn 3:00 p.m.**