



Serve Washington
AmeriCorps Subgrantees' Meeting
July 8-9, 2020
Virtual Gathering

Objectives: Subgrantees will:

- increase their understanding of program administration and compliance issues to effectively administer high quality national service programs; and
- develop relationships within the national service network and identify resources to aid their work.

Wednesday – July 8 – AM Session

[WebEx Link](#)

09:30 am – 11:00 am	Serve WA PY20-21 Updates & Grant Requirements <ul style="list-style-type: none"> • CNCS Grant Terms & Conditions • ServeWA Special Terms & Conditions • Required Forms and Documents • NSCHCs • Enrollment • Other Reminders & Updates 	Robyn Harris Jenny Benson
---------------------	---	------------------------------

Wednesday – July 8 – AM Session Continued for Fixed Amount Grants ONLY

[WebEx Link](#)

11:15 am – 12:00 pm	Fixed Amount Grants New Invoicing and Reimbursement Process	Bruce Lehman Robyn Harris Jenny Benson
---------------------	--	--

Wednesday – July 8 – PM Session

[WebEx Link](#)

02:00 pm – 03:30 pm	Program Design: Incorporating Part-Time Members <ul style="list-style-type: none"> • Recruitment • Orientation • Evolution of Team 	Emily Portillo Jake Janesch Mary Van Verst Jenny Benson
---------------------	--	--

Day 1 Notes

Thursday – July 9 – AM Session

[WebEx Link](#)

09:30 am – 10:30 am	Grant-Writing Part I: Searching for Statistics & Finding Evidence	Lou Thompson Robyn Harris
10:30 am – 11:00 am	Grant-Writing Part II: Performance Measures Simplified	Lou Thompson Robyn Harris

Thursday – July 9 – OFFICE HOURS

[WebEx Link](#)

11:15 am – 12:00 pm	Office Hours <ul style="list-style-type: none">• No Presentation• Serve Washington Staff will be available for general Q&A	Robyn Harris Jenny Benson Mary Van Verst Lou Thompson
---------------------	--	--

Thursday – July 9 – PM Session

[WebEx Link](#)

02:00 pm – 03:30 pm	Train the Trainer: Preventing Burnout through Self-Care <ul style="list-style-type: none">• What is burnout?• Self-Care and Emergency Self-Care• Resources for Programs to use with Members:<ul style="list-style-type: none">○ Self-Care Plans○ Supervision○ Workplace Culture	Jenny Benson Lou Thompson
---------------------	--	------------------------------

Day 2 Notes

--