



YIS Spring Site Visits

** Bring Camera!!!!*

Site:

Site Staff:

Date:

Purposes:

- Evolve a positive working relationships between CYS AmeriCorps staff, site staff and members
- Offer support, celebrate successes, and address any challenges
- Review successes of the current service year
- Plan for next year – i.e. recruitment, future trainings, any changes

SITE STAFF QUESTIONS:

- Overall has the member met/not met your expectations? Does anything need to change for the remainder of the year?

- What stands out as a highlight for this service year?

- Have you received the support & resources you need from CYS? Suggestions or feedback?

- Do you have any questions or concerns about the recruitment process for the upcoming service year?
Double check summer contact information. Check that Position Description will not change.
Remind that position is funding contingent: final word expected in June.
- Site Orientation for next year:

Tuesday, June 5th

9:30am-12:30pm or 12:00-3:00pm

Wednesday, June 6th

9:30am-12:30pm or 12:00-3:00pm

Final Evaluations will be due June 8th, any questions?

MEMBER QUESTIONS:

- How are things going?
- Do you feel that you have gotten the professional experience and personal development that you desired?
- Are you receiving the support that you need from the Site Staff?
- How can I support you for the duration of the service year?

- Did you make progress on your personal goals? Have your goals changed?
- What are your recommendations for future YIS AmeriCorps members?
- If at a school site, what are your plans for maintaining service hours during summer break?

WHOLE GROUP QUESTIONS:

- Overall how has the year been so far?
- What have been highlights? Challenges?



YIS Fall Site Visits

Site:

Site Staff:

Date:

Purposes:

- Build good working relationships between CYS AmeriCorps staff, site staff and members
- Offer support, celebrate successes, and address any challenges
- Talk with members about their goals and performances for the service year

SITE STAFF QUESTIONS:

- How are things going? What stands out as a highlight?

- How has your member met/not met your expectations? Is your member getting along with staff?

- Is your member communicating effectively?

- Have you received the support & resources you need from CYS? Suggestions or feedback?

Evaluations will be due in December, any questions?

MEMBER QUESTIONS:

- How are things going?

- Have you been welcomed by staff at the site?

- Are you receiving the support that you need?

- How can I support you for the duration of the service year?

- What are 2 personal goals for the service year?

- If at a school site, what are your plans for maintaining service hours during winter break?

WHOLE GROUP QUESTIONS:

- Overall how has the year been so far?

- How are check-in meetings going?

- Site Service Project requirement and planning: how can the site support this member requirement?

- Alternative Service:
 - Is AS available for members during Winter/Spring Break? If not a school site, could members from other sites volunteer with this site? If so – any specific pre-volunteering instructions?

Evaluations are due in December to CYS... any questions?