

Small Group Breakout #1 – Performance Measurement & Data Quality

Discussion Questions

- Briefly state the need your program is addressing for your community (You might refer to the problem statement described at the beginning of your performance measure module).
- Briefly share your program's intervention.
- Challenges/successes with defining the dosage (frequency, intensity, and duration) of your intervention.
 - *Frequency (# of sessions per week or month. For example twice a week afterschool)*
 - *Intensity (Length of each session. For example, 30 minutes per session)*
 - *Duration (Total weeks of sessions. For example, 12 weeks)*
- What output(s) are you tracking?
- If applicable, what counts as program "completion"?
 - *Completion might be the same as your dosage but it does not have to be. Completion = the minimum dosage necessary to be counted as having completed the program, which may or may not be the same dosage specified in the intervention description. For example, "students are considered to have completed once they receive the full dosage or those who demonstrate expected level of improvement may be considered "completed" and exit the program before the 12 week program period."*
- What outcome(s) are you tracking? (i.e. what is the change you expect?)
- What makes your outcome compelling? (i.e. does your outcome demonstrate a discernible improvement in the problem or condition that gave rise to the intervention? See handout titled *Outcomes* for additional detail)
- What tools do you use to measure and track data related to your output(s) and outcome(s)?
- What did you consider when deciding to use this instrument?
- What challenges/successes have you had with collecting data?
- Who are your primary data collectors?
- Share any challenges and best practices with training data collectors.
- How do you ensure buy-in from members and/or sites regarding data collection/entry? How do you reduce burden?
- Share how your program does or could communicate performance measurement results to demonstrate impact; include internal and external stakeholders.

Serve WA Discussion Partner	Breakout Session #1 - Performance Measures & Data Quality	AmeriCorps Program
Mary	<i>Program to choose group</i>	Washington Service Corps
Robyn	Applicant Determined: Youth Engagement/Development	Cowlitz AmeriCorps Network
		Comm Youth Services
		CIS AmeriCorps Project
		Port Angeles School District
Denise	ED27A	College Access Now
		College Success Fdn
		Urban Leaders in Training
Laura	ED5	City Year Seattle
		KCR AmeriCorps
		RSC-AmeriCorps
		Washington Reading Corps
Debbie	EN Measures (Environment)	EarthCorps
		WA Conservation Corps
Jenny	O Measures (Economic Opportunity)	Spokane Service Team
		United Way of King County
		Vet Corps

Small Group Breakout #2 – Theory of Change & Evaluation

	Academic Improvement
Serve WA Discussion Partner - Mary	RSC-AmeriCorps
	WRC
	City Year Seattle
Focus area specific questions/discussion	<ul style="list-style-type: none"> • Describe your relationship with the schools/districts where your members serve. • Describe your data sharing process.
Evidence <i>(which could be internal/from your own program or external/from a similar program)</i>	<ul style="list-style-type: none"> • Share any challenges/successes with gathering evidence to support your program's specific intervention(s).
Evaluation	<ul style="list-style-type: none"> • Have you completed an evaluation of your program? • If yes, describe your evaluation. Why did you choose to evaluate this? What did you learn? • Describe any challenges/successes with data collection. • What are your future evaluation goals?
Questions from programs	<ul style="list-style-type: none"> • <i>City Year asks: How do you engage/impact members and how do you (or how could you) evaluate this? How do you gather feedback from members? What type of support do your members feel is most and least beneficial?</i>
Research Questions (as time permits)	<ul style="list-style-type: none"> • Review the PowerPoint handout on developing the right research questions. • Discuss what makes a strong research question and complete the exercises in the slides. • Develop 1-2 research questions that you might consider for your program. Get feedback from the group to ensure it meets the criteria in the top slide on page 4 of the handout.
Notes/Additional Questions	

Small Group Breakout #2 – Theory of Change & Evaluation

Serve WA Discussion Partner – Denise	Youth Engagement
	Community Youth Services
	Port Angeles School District
	NW Leadership Fdn – Urban Leaders in Training
	Communities in Schools
Focus area specific questions/discussion	<ul style="list-style-type: none"> Which area of youth engagement does your program specifically address?
Focus area questions from programs	<ul style="list-style-type: none"> <i>PASD would like to know: How does your program train and support members to work within a school environment/culture and to understand students' needs (e.g. Love and Logic training)</i> <i>CYS would like to know: How does your programs engage youth and/or their parents?</i>
Evidence <i>(which could be internal/from your own program or external/from a similar program)</i>	<ul style="list-style-type: none"> Share any challenges/successes with gathering evidence to support your program's specific intervention(s).
Evaluation	<ul style="list-style-type: none"> Have you completed an evaluation of your program? If yes, describe your evaluation. Why did you choose to evaluate this? What did you learn? Describe any challenges/successes with data collection. What are your future evaluation goals?
Research Questions (as time permits)	<ul style="list-style-type: none"> Review the PowerPoint handout on developing the right research questions. Discuss what makes a strong research question and complete the exercises in the slides. Develop 1-2 research questions that you might consider for your program. Get feedback from the group to ensure it meets the criteria in the top slide on page 4 of the handout.
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Small Group Breakout #2 – Theory of Change & Evaluation

Serve WA Discussion Partner - Jenny	Economic Opportunity
	Spokane Service Team
	United Way King County
	VetCorps
	(Empty row)
Focus area specific questions/discussion	<ul style="list-style-type: none"> • When considering program outcomes, what constitutes a meaningful change in condition? Are you working in the scope of situational or generational poverty? • Do you face challenges with housing that co-occurs with other challenges such as substance use/mental health? • Do you track long-term outcomes? If not, would you like to? How might you accomplish this?
Evidence <i>(which could be internal/from your own program or external/from a similar program)</i>	<ul style="list-style-type: none"> • Share any challenges/successes with gathering evidence to support your program's specific intervention(s).
Evaluation	<ul style="list-style-type: none"> • Have you completed an evaluation of your program? • If yes, describe your evaluation. Why did you choose to evaluate this? What did you learn? • Describe any challenges/successes with data collection. • What are your future evaluation goals?
Program questions for troubleshooting ideas with the group	<p><i>Has your program completed a member evaluation? SST is interested in overcoming challenges with early member exits and with members serving different number of terms as it relates to evaluation of member experience.</i></p>
Research Questions (as time permits)	<ul style="list-style-type: none"> • Review the handout on developing the right research questions. • Discuss what makes a strong research question and complete the exercises in the slides. • Develop 1-2 research questions that you might consider for your program. Get feedback from the group to ensure it meets the criteria in the top slide on page 4 of the handout.
Notes/Additional Questions	(Empty row)

Small Group Breakout #2 – Theory of Change & Evaluation

Serve WA Discussion Partner - Laura	Multi-Focus Intermediary
	Cowlitz AmeriCorps Network
	Kitsap Community Resources
	WA Service Corps
	Focus area specific questions/discussion
Focus area specific questions/discussion	<ul style="list-style-type: none"> • What are some challenges of this model? • What opportunities for success have you found? • How do you (or could you) communicate the importance of the role of multi-focus intermediaries?
Evidence <i>(which could be internal/from your own program or external/ from a similar program)</i>	<ul style="list-style-type: none"> • Share any challenges/successes with gathering evidence to support your program's specific intervention(s).
Evaluation	<ul style="list-style-type: none"> • Have you completed an evaluation of your program? • If yes, describe your evaluation. Why did you choose to evaluate this? What did you learn? • Describe any challenges/successes with data collection. • What are your future evaluation goals?
Research Questions <i>(as time permits)</i>	<ul style="list-style-type: none"> • Review the handout on developing the right research questions. • Discuss what makes a strong research question and complete the exercises in the slides. • Develop 1-2 research questions that you might consider for your program. Get feedback from the group to ensure it meets the criteria in the top slide on page 4 of the handout.
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Small Group Breakout #2 – Theory of Change & Evaluation

Serve WA Discussion Partner - Debbie	Environmental Stewardship
	EarthCorps
	WA Conservation Corps
Evidence	<ul style="list-style-type: none"> Share any challenges/successes with gathering evidence to support your program's specific intervention(s). (<i>Evidence could be internal/from your own program or external/ from a similar program</i>)
Focus area specific questions/discussion	<p>Review and discuss the Habitat for Humanity evaluation.</p> <ul style="list-style-type: none"> Who do you feel is the primary "beneficiary" of your program services? Land management entities, the treated areas, the community, other?
Questions from programs	<ul style="list-style-type: none"> How do you ensure that program evaluations are evaluating the impact that can be attributed to your member activities, especially if the evaluation is longitudinal? How do you manage photo documentation?
Evaluation	<ul style="list-style-type: none"> Have you completed an evaluation of your program? If yes, describe your evaluation. Why did you choose to evaluate this? What did you learn? Describe any challenges/successes with data collection. What are your future evaluation goals?
Research Questions (as time permits)	<ul style="list-style-type: none"> Review the handout on developing the right research questions. Discuss what makes a strong research question and complete the exercises in the slides. Develop 1-2 research questions that you might consider for your program. Get feedback from the group to ensure it meets the criteria in the top slide on page 4 of the handout.
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Small Group Breakout #2 – Theory of Change & Evaluation

Serve WA Discussion Partner - Robyn	College Prep/Access
	College Access Now
	College Success Foundation
Focus area specific questions/discussion	<ul style="list-style-type: none"> • What are your long-term program goals? • Do you track long-term outcomes? If no, would you like to? How might you accomplish this? • Is student attrition a challenge for your program? If so, how are you working to address this?
Evidence <i>(which could be internal/from your own program or external/ from a similar program)</i>	<ul style="list-style-type: none"> • Share any challenges/successes with gathering evidence to support your program's specific intervention(s).
Evaluation	<ul style="list-style-type: none"> • Have you completed an evaluation of your program? • If yes, describe your evaluation. Why did you choose to evaluate this? What did you learn? • Describe any challenges/successes with data collection. • What are your future evaluation goals?
Questions from programs	<ul style="list-style-type: none"> • <i>CAN asks: What has your experience been with the evaluation process, start to finish? Common pitfalls? What should a program consider on the front end?</i>
Research Questions (as time permits)	<ul style="list-style-type: none"> • Review the handout on developing the right research questions. • Discuss what makes a strong research question and complete the exercises in the slides. • Develop 1-2 research questions that you might consider for your program. Get feedback from the group to ensure it meets the criteria in the top slide on page 4 of the handout.
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