



# AmeriCorps Washington

## Subgrantee Meeting

January 26, 2023

10:00 – 11:30

Please sign-in via the chat box:

- Organization/Program
- Name(s)
- Do you have pets?

## AGENDA

10:00 am	<b>Welcome and Sign-In</b>	Jenny Benson
10:05	<b>Data in Review</b> <ul style="list-style-type: none"><li>• PY 21-22 Accomplishments</li><li>• Themes Across the Portfolio</li></ul>	Jenny Benson
10:15	<b>General Announcement</b> <ul style="list-style-type: none"><li>• Additional Benefits Clarification</li><li>• New Teleservice Policy</li><li>• AmeriCorps Week and Serve Washington Education Day at the Capitol</li><li>• Reminder of Prohibited Activities</li><li>• Branding and Gear</li><li>• Upcoming Events and Training</li></ul>	Jenny Benson
10:35	<b>Recruitment Updates</b> <ul style="list-style-type: none"><li>• Where we Stand Currently</li></ul>	Jenny Benson
10:40	<b>Executive Director Update</b> <ul style="list-style-type: none"><li>• Serve Washington Updates</li><li>• Decision Packages and impact for service in our state</li></ul>	Amber Martin-Jahn
11:00	<b>Unexpended Funds and Spending Down Your Budget</b> <ul style="list-style-type: none"><li>• Unexpended funds for Fixed vs Cost Reimbursement grants</li><li>• Budgeting for the rest of PY 22 and thinking ahead to PY 23</li></ul>	Thomas Darnell
11:15	<b>Basta</b> <ul style="list-style-type: none"><li>• Next Steps</li><li>• How does it fit into your member development?</li></ul>	Mikia Guy
11:30	<b>Adjourn and THANK YOU</b>	Jenny Benson



# Data in Review

50,570

- Volunteers Recruited and Managed

3,200,424

- Volunteer Hours

38,635

- Children and Youth Served

7,565

- Acres of Public Land Supported

\$100,844

- Resources leveraged by members



# Data in Review



DONE!

## How did you DISCOVER AmeriCorps?

- Online
  - Job search board
  - ServiceYear.org
- Word of mouth
  - Friends/family
  - Members/alums

## Why did you JOIN AmeriCorps?

- Professional Experience
- Community impact

## Why did you COMPLETE AmeriCorps?

- Commitment/Relationship
- Ed Award
- Personal/Professional Experience

## Reasons for Member Exits

- Mental Health Crisis
- Financial insecurity
- Other Emergencies
- Lack of support from supervisor



# NEED TO UPDATE

	PY 19	PY 20	PY 21	PY 22
Average	78.23%	76.15%	67.9%	51.7
Range	36.2% - 112.5%	31.6% - 100.6%	23.5% - 98.2%	16.7% - 116.7%
Applications	11,823	5,600	4,096	Reported in April
Retention	86.73%	84.96%	82.4%	Ongoing
Notes	Lowest enrollment programs no longer in our portfolio	Lowest enrollment programs no longer in our portfolio		Does not reflect calendar year programs

# Member Benefits Memo

The agency, an applicant, or a grantee can define the AmeriCorps State and National AmeriCorps member living allowance as the living allowance that a program is paying a member. No other member benefits are required to be included in a program's calculation to determine the minimum living allowance amount or whether the program is in compliance with the maximum living allowance amount.



# New Teleservice Policy

- If teleservice is allowed must have a policy that includes:
  - Written authorization of teleservice in advance
  - Expectations of the communication requirements between supervisors and teleserving members
  - Mitigation of the increased risk of time and attendance abuse
  - Appropriate supervision including validation of the activities to be performed
  - Verification of hours claimed
- Consider updating insurance coverage
- What is NOT allowed
  - Remote service – members not located in the community of service
  - Virtual service – organizations without a physical location



# MLK Day



January 16, 2023





# AmeriCorps Week and Serve WA Education Day at the Capitol

- March 12 – 18, 2023
- Let us know what you are doing and how we can support!



- Serve WA Education Day at the Capitol
  - No tabling at the capitol
  - Will be doing legislative educational visits



# Quick Reminders

## Prohibited Activities Reminder

Make sure members wear gear



**AmeriCorps**  
Washington



# Upcoming Events

## EVENTS CALENDAR

Upcoming Events	Dates	Point of Contact	Additional Info
<b>AmeriCorps Week</b>	March 12-18	TBD	Now includes AmeriCorps Seniors, too.
<b>Volunteer Week</b> <b>Volunteer Service Awards</b> <b>Mariners Salute</b>	April 16-22 TBD TBD	Denise	
<b>Mid-Year Member Networking</b>	TBD	TBD	
<b>Points of Light Conference</b>	July 14-16 (Chicago, IL)	Points of Light	National Conference on Volunteering and Service <a href="http://pointsoflight.org/conference">pointsoflight.org/conference</a>
<b>Year-End Celebrations</b>	Varies	Programs	Invite VIPs, Serve WA staff, Commissioners
<b>Swearing In Ceremony</b>	October 20	Mary	Get on calendars now! 😊



# Upcoming Training

TRAINING CALENDAR			
Upcoming TTA	Dates	Point of Contact	Additional Info
<b>Subgrantee Quarterly TTA Webinar</b>	January 26 10am-11:30am	Jenny	
<b>Leader Corps</b>	February and March	Mary	
<b>Regional Conference</b>	March 21-23 (San Diego, CA)	Jenny	There will be a virtual option in June as well
<b>Subgrantee Quarterly TTA Webinar</b>	April 27 10am-11:30am	Jenny	
<b>Leadership Forum for National Service Execs</b>	TBD (UW, Seattle)	TBD	
<b>Annual Subgrantee Meeting</b>	July 12-14	Jenny	

\*Events and Training in red are required, items in white are highly encouraged and may be elevated to required for some programs.

More trainings are being planned and will be added as we go!



# Executive Director Updates

- Now a word from Amber Martin-Jahn about some of the exciting things in the works with Serve Washington
- Questions to consider:
  - What are your biggest concerns for where AmeriCorps the agency and national service is going regarding recruitment and workforce development?
  - Are there conflicts with your current mode? For example, workforce requirements if the agency goes that direction
  - How are you thinking about using your influence to get more resources for your program from entities other than state and federal government?



# Unexpended Funds

- We will be discussing our reporting requirements more over the next couple of months
- It's important that we can get as accurate a figure as possible
- It affects our ability to secure funds for next year
- Note that a lot of the Covid flexibility we've been tapping into is going away which adds to challenges



# Unexpended: Fixed Price

- The only way to fully expend your grant is 100% enrollment and retention
- That is often unrealistic, but the closer you get, the more money you can access, so consider slot conversions if feasible
- When considering unexpended funds, you must think about how many hours you know you will not be reimbursed for based on unfilled and vacated member slots



# Unexpended: Cost Reimbursement

- Our Prime grants for CR programs are in their final year
- This means we are extremely limited in ways we can use money you don't spend
- While enrollment and retention isn't the whole picture as it is with fixed price, it is the main factor in being able to spend down your funds
- Consider your budget, make projections and if you are struggling to spend it down, keeping match % requirements in mind:
  - Think about how you can spend money this year to spark recruitment
  - Think about long term investments—recruitment materials that will last for years, or perhaps working with a consultant to develop a multiyear plan or a tweak in practices
  - Discuss your thoughts with your PO or submit proposals





# The Budget as a Plan

- There are a lot of factors that go into a good budget, both fiscal and program people should be involved in development
- It's important to consider costs which are more or less fixed, vs costs which scale with enrollment
- Living allowance and member benefits clearly scale the most with enrollment, but also consider member training, travel, and gear costs
  - Does your staff size or time commitment vary based on member enrollment?
- If you follow your budget, but you are underenrolled and your scalable costs are grantee share, you will struggle to meet your match
- If you follow your budget and are underenrolled but your scalable costs are Federal share, you will struggle to draw funds
- Balanced scalable and fixed costs make your budget an excellent roadmap for funding your AmeriCorps year



# Project Basta and SkillUp

- Reminder overview of Basta programming
- Goal alignment and feedback from the field
- Questions
  - What do you see as the benefits of Basta for members?
  - What is the burden of Basta programming on your program/service completion?
  - What do you see as the benefits of SkillUp for members?
  - How would you like to see increased member benefit?
  - What are your ideas for increased economic benefits for members post-service?



# Closing

Questions?

**Next Call: April 27 @ 10am**

send topics of interest to [jenny.benson@ofm.wa.gov](mailto:jenny.benson@ofm.wa.gov)

